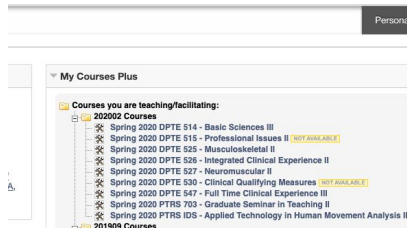
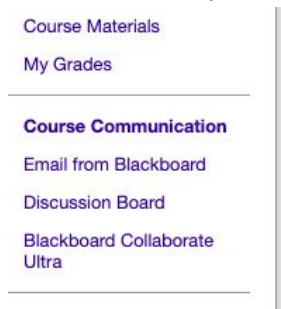


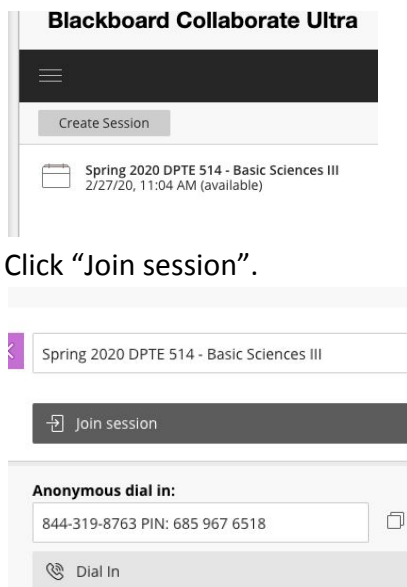
1. Open your web browser and go to blackboard.umaryland.edu.
2. Log on with UMID credentials (this may require DUO push).
3. Navigate to the course's shell.



4. Locate Blackboard Collaborate Ultra (within the course shell) and click on the link.



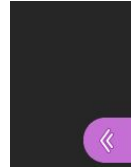
5. Locate the course session (already created) and click once.



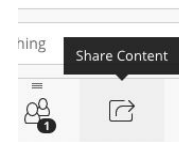
Click "Join session".

You are now in the session.

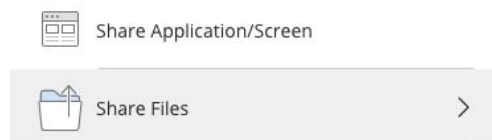
6. Locate the Collaborate panel on the lower right-hand corner and click.



Find the "Share Content" button and click.



7. Click on Share Files.



You can now add files (PowerPoint). Keep in mind that it will take a few seconds to load and all transitions will be removed.

8. After a file has loaded select "Share Now" at the bottom. Select the first slide and begin the lecture.
9. Once lecture is complete
 - a. Stop sharing and Leave the collaboration session.



- b. Click the Menu button at top



- c. Leave session

