

## Getting Started With the APTA Learning Center for PT CPI Course Participants

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The instructions can also be viewed online via this password protected URL: [www.apta.org/ptcpievaluation](http://www.apta.org/ptcpievaluation)  
password: **ptcpiweb08** (that's web"zero"8)

### APTA Members/Current APTA Customers

#### 1. Login to [www.apta.org](http://www.apta.org)

- Enter your username and password and select "click here to continue:" (<http://www.apta.org/login>)
- Under <http://www.apta.org/myAPTA> make note of the email address associated with your [apta.org](http://www.apta.org) account you will need to use the same address to verify your training completion in PT CPI Web.

#### 2. Set up your computer

- Enable pop-ups for <http://www.apta.org> and <http://learningcenter.apta.org>. (Make sure pop-ups are enabled both in your Internet browser and in your Google/Yahoo/AOL toolbar, if installed. Learn how: <http://learningcenter.apta.org/omt.aspx#q1>).

#### 3. "Purchase" the free PT CPI online course

- Access the PT CPI online course: [http://learningcenter.apta.org/ptcpi\\_aptalearningcenter.aspx](http://learningcenter.apta.org/ptcpi_aptalearningcenter.aspx) in the APTA Learning Center, then "purchase" the free course through the online shopping cart.

#### 4. Take the PT CPI online course

- After purchasing the course, go to My Courses [http://learningcenter.apta.org/My\\_Courses.aspx](http://learningcenter.apta.org/My_Courses.aspx) within the APTA Learning Center.

#### 5. Print CEU certificate

- Claim credit and print your 0.2 CEU certificate through My Courses [http://learningcenter.apta.org/My\\_Courses.aspx](http://learningcenter.apta.org/My_Courses.aspx) at the APTA Learning Center.

#### 6. Access the PT CPI Web site

- To access PT CPI Web 2.0, please click: <https://cpi2.amsapps.com>.

The academic program with whom you affiliate can provide you with your username (the email address provided to them). If you do not have a password, you will need to use the 'I forgot or do not have a password' link to establish a password. The password to login to PT CPI Web 2.0 is NOT the same as the password used to login to the PT CPI online training.

### New Customers

#### 1. Create an account at [www.apta.org](http://www.apta.org)

- Register at **apta.org**: <http://www.apta.org/login>. Complete the required information and write down your username and password.
- Please make a note of the e-mail address that you use when completing this registration information as you will need to use the same email address to verify your training completion in PT CPI Web.

#### 2. Set up your computer

- Enable pop-ups for <http://www.apta.org> and <http://learningcenter.apta.org>. (Make sure pop-ups are enabled both in your Internet browser and in your Google/Yahoo/AOL toolbar, if installed. Learn how: <http://learningcenter.apta.org/omt.aspx#q1>).

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