

Getting Started With the APTA Learning Center for PT CPI Course Participants

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The instructions can also be viewed online via this password protected URL: www.apta.org/ptcpievaluation
password: **ptcpiweb08** (that's web"zero"8)

APTA Members/Current APTA Customers

1. Login to www.apta.org

- Enter your username and password and select "click here to continue:" (<http://www.apta.org/login>)
- Under <http://www.apta.org/myAPTA> make note of the email address associated with your [apta.org](http://www.apta.org) account you will need to use the same address to verify your training completion in PT CPI Web.

2. Set up your computer

- Enable pop-ups for <http://www.apta.org> and <http://learningcenter.apta.org>. (Make sure pop-ups are enabled both in your Internet browser and in your Google/Yahoo/AOL toolbar, if installed. Learn how: <http://learningcenter.apta.org/oht.aspx#q1>).

3. "Purchase" the free PT CPI online course

- Access the PT CPI online course: http://learningcenter.apta.org/ptcpi_aptalearningcenter.aspx in the APTA Learning Center, then "purchase" the free course through the online shopping cart.

4. Take the PT CPI online course

- After purchasing the course, go to My Courses http://learningcenter.apta.org/My_Courses.aspx within the APTA Learning Center.

5. Print CEU certificate

- Claim credit and print your 0.2 CEU certificate through My Courses http://learningcenter.apta.org/My_Courses.aspx at the APTA Learning Center.

6. Access the PT CPI Web site

- To access PT CPI Web 2.0, please click: <https://cpi2.amsapps.com>.

The academic program with whom you affiliate can provide you with your username (the email address provided to them). If you do not have a password, you will need to use the 'I forgot or do not have a password' link to establish a password. The password to login to PT CPI Web 2.0 is NOT the same as the password used to login to the PT CPI online training.

New Customers

1. Create an account at www.apta.org

- Register at **apta.org**: <http://www.apta.org/login>. Complete the required information and write down your username and password.
- Please make a note of the e-mail address that you use when completing this registration information as you will need to use the same email address to verify your training completion in PT CPI Web.

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